

**Minutes  
December 4, 2023**

The regular meeting of the Dexter City Council was held on Monday, December 4, 2023 at 7:00 p.m. at the Dexter city hall. Council members present: Mayor Justin Forthun and council members Casey Erwin, Tim Taylor, Diane O'Connor and Christian Padilla. Others present: Bryan Petzel, Matt Rahlf, Bob Fenske, Gary Schroeder and Natalie Carroll.

Mayor Forthun brought the meeting to order at 7:00 p.m.

Bob Fenske was at the meeting to discuss an ordinance violation on his property located at 151 North Main Street. Fenske told council that he has been working on his property and will continue to do so. Council thanked Fenske for the improvement and asked him to continue to make progress in order to avoid court proceedings.

City engineer, Brayn Petzel was at the meeting to present council with a plan review of the plans that were submitted to the council by Matt Rahlf for the proposed C.U.P. for the expansion of the mobile home park. Petzel, along with council and Rahlf, reviewed all 29 comments and agreed to a list of items to revise or add/remove from the original review that was submitted. Motion by O'Connor and second by Erwin to authorize the city clerk to finalize the list of comments as agreed and send to Rahlf for compliance. All yeas. Motion carried. Rahlf to re-submit a revised plan that addresses the changes prior to action being taken on the CUP request.

Council briefly discussed the Hydraulic study with Petzel. No decisions were made at this time.

Motion by Taylor and second by Erwin to pay the December bills and approve the November minutes and financial statements as presented. All yeas. Motion carried.

Council discussed unpaid fees for the year. Motion by O'Connor and second by Padilla to hold a public hearing on Monday, January 8, 2024 at 6:30 pm for the purpose of considering the placing of an assessment on properties with unpaid fees. All yeas. Motion carried.

Council reviewed the council pay for 2023. Motion by Padilla and second by O'Connor to approve the pay as presented by the city clerk. All yeas. Motion carried.

Clerk presented council with a resolution to allow the City of Dexter to serve as a financial Sponsor for the Heartland Sno-Goers Snowmobile Club. Motion by Taylor to approve the resolution as presented. Second by Padilla. All yeas. The following motion was approved:

**Date: December 4, 2023**

**Res. 08-23**

**RESOLUTION ESTABLISHING THE CITY OF DEXTER AS  
FINANCIAL SPONSOR FOR HEARTLAND SNO-GOERS SNOWMOBILE CLUB**

**WHEREAS**, the Heartland Sno-Goers Club has asked the City of Dexter to serve as its financial sponsor and to receive maintenance and grooming grants through Minnesota Department of Natural Resources.

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Dexter, County of Mower, State of Minnesota hereby agrees to serve as financial sponsor for the Heartland Sno-goers Snowmobile Club from January 1, 2024 to June 30, 2024.

Adopted by the Dexter City Council this 4<sup>th</sup> day of December, 2023 with a vote of 4 yeas and 0 nays.

Clerk presented council with a resolution designating the city's annual polling place. Motion by Erwin and second by Taylor to approve the following resolution:

**Date: December 4, 2023**

**Res. 09-23**

**RESOLUTION DESIGNATING ANNUAL POLLING PLACE**

**WHEREAS**, it is important that citizens exercise their right to vote at their local polling place;  
**WHEREAS**, Minn. Stat. §204B.16 requires by December 31<sup>st</sup> of each year, the governing body of each municipality and of each county with precincts in unorganized territory must designate by ordinance or resolution a polling place for each election precinct.

**NOW, THEREFORE BE IT RESOLVED**, that the city council of Dexter, Mower County, Minnesota does hereby designate Dexter City Hall located at 107 South Main Street, Dexter, MN in Mower County as its polling place in 2024.

**BE IT FINALLY RESOLVED**, that the city notify residents of this designation by following the requirements of Minn. Stat. §205.16.

Adopted by the Dexter City Council this 4<sup>th</sup> day of December, 2023 with a vote of 4 yeas and 0 nays.

Clerk presented council with a building permit application from Cherie Laack to place a 10x10 accessory building on her rear yard property. Motion by O'Connor and second by Padilla to approve the permit. All yeas. Motion carried.

Motion by Taylor and second by O'Connor to approve contributing \$300 per firemen into the Dexter Relief Association Retirement fund for all active firemen in 2023. All yeas. Motion carried. There were 23 active firemen for a total contribution of \$6,900.00.

Council discussed the balance remaining on the amount to pay Westy's Best Handyman Service for the work performed on the park pavilion. The project was not built as originally submitted, therefore the price of the contract needed to be amended as well. Forthun was given a verbal price by the contractor which was discussed with council. Council did not feel the price the contractor had given the mayor was reasonable. Council discussed what they felt was a fair price to pay for the completion of the project. Motion by Erwin and second by Padilla to pay the contractor the amount of \$4,000.00 to finalize the project. All yeas. Motion carried. This was an adjustment of \$6,000.00 from the original bid of \$32,000.00.

Council discussed a proposed traffic/parking regulation ordinance. Clerk to submit a preliminary draft to the city attorney prior to final acceptance.

Council discussed current CD rates. Motion by Erwin and second by Taylor to ask United Farmers State Bank to review the rates. All yeas. Motion carried. Erwin will speak with the bank personnel.

Motion by O'Connor and second by Padilla to adjourn the meeting. All yeas. Motion carried.

Meeting adjourned.

Natalie Carroll  
Clerk