

**City of Dexter
Minutes
January 8, 2024
Public Hearing – Proposed Assessments**

The Dexter City Council held a Public Hearing on Monday, January 8, 2024 at 6:30 p.m. at the Dexter city hall. Council members present: Mayor Justin Forthun and council members Casey Erwin, Tim Taylor and Diane O'Connor. Christian Padilla absent. Others present: Gary Schroeder and Natalie Carroll.

Mayor Forthun brought the Public Hearing to order at 6:30 p.m. The purpose of the public hearing was to hear comments regarding the proposed assessments for collection of unpaid fees resulting from ordinance violations in 2023. There was no one in attendance for the purpose of the public hearing.

As there were no comments from the public, motion by Erwin and second by O'Connor to adjourn the public hearing. All yeas. Motion carried.

Public Hearing adjourned.

REGULAR MEETING

Mayor Forthun opened the regular meeting of the Dexter city council immediately following the public hearing.

Council discussed an accessory building that was in the front yard of a resident. Motion by O'Connor and second by Erwin to issue the property owner a letter with zoning regulations regarding accessory buildings. Accessory buildings require a permit and can be placed in the rear yard only.

Motion by Erwin and second by Taylor to pay the January bills and accept the December minutes and financial statements as presented. All yeas. Motion carried.

Clerk presented council with a permit request from Dean Panessa to allow for a 9 ft x 7 ft storage container to be palced in his rear yard. The accessory building would replace an existing building. Motion by Erwin to approve the permit as presented providing set backs are within zoning requirements. Motion second by Taylor. All yeas. Motion carried. \$25.00 permit fee was paid.

Council discussed the 2024 elections. Motion by Erwin and second by Taylor to appoint the following elections judges for 2024: Natalie Carroll, Joy Ihrke, Wanda Boley and Diane O'Connor. All yeas. Motion carried. Pay rate to remain the same at \$15.00/hr.

Clerk presented council with the insurance premium for the city. The rate nearly doubled from last year, primarily due to a recent appraisal of city property. Council questioned the increase in value for the sewer ponds. Clerk will check with the insurance company for a more detailed explanation.

Bryant Westrom attended the meeting regarding the final payment that was sent to him for the construction of the pavilion at the park. At the previous meeting, council approved paying Westrom (Westy's Best Handyman & Home Improvement) a final payment of \$4,000.00 for work performed on the pavilion. Westrom had previously provided council with an invoice of \$6,709.28 which is the amount he felt was owed to him to finalize the project. Mayor Forthun explained that he did not feel that amount was justified and with the delay in the project and problems that had arisen during and after the construction that he believed the amount of \$4,000.00 was appropriate. Erwin suggested that if Westrom wanted to complete the project as originally agreed to then the council would be willing to pay the amount of the original bill in full. Westrom did not want to complete the project as originally agreed on. Mayor asked council if they were willing to come to a different price. Council did not wish to change the price that was agreed on at the November meeting. Council expressed that they wished that the project would have turned out differently and that both parties could have been satisfied.

Council reviewed the 2024 city officials. On a motion by O'Connor and second by Taylor the following resolution was unanimously passed and adopted:

RESOLUTION #01-24 TO APPOINT 2024 CITY OFFICIALS

WHEREAS, the Dexter city council does hereby appoint the as follows the 2024 City Officials:

Auditor	CliftonLarsonAllen
Attorney	Hoversten Law Office
Fire Chief	Caleb Howe
Asst Fire Chief	Travis Schneider and Nick Naatz
Water Supt.	Natalie Carroll
Sewer Supt.	Natalie Carroll
Civil Defense	Caleb Howe
Newspaper	Mower County Independent
Acting Mayor	Casey Erwin
Bank Depository	United Farmers State Bank
Bond Consultant	David Drown Associates
Planning & Zoning:	Casey Erwin, Tim Taylor, Natalie Carroll

Council reviewed the designation of the city's financial institution. On a motion by Taylor and second by O'Connor the following resolution was unanimously passed and adopted:

**RESOLUTION #02-24 TO DESIGNATE FINANCIAL INSTITUTION
AND AUTHORIZED OFFICERS**

WHEREAS, the Dexter City Council does hereby authorize United Farmers State Bank as its Financial Institution.

WHEREAS, the Dexter city council does hereby designate any one of the following as authorized officers/employees of the account:

Natalie A. Carroll, City Clerk/Treasurer
Casey Erwin, City Council Member
Justin Forthun, Mayor

Council discussed the 2024 Fee Schedule. On a motion by O'Connor and second by Erwin the following resolution was unanimously passed and adopted:

RESOLUTION #03-24 TO ADOPT THE 2024 FEE SCHEDULE.

Please see the city clerk or visit the city website for the complete Fee Schedule.

Changes made from 2023 include the following: Community Building Rental from \$25.00 to \$50.00 per use. Added a fee of \$500.00 per year for cleaning of the community building; Conditional Use Permit fee from \$150.00 to \$300.00.

Council discussed the proposed assessments for unpaid fees in 2023. The following resolution was unanimously passed and adopted:

**RESOLUTION #04-24 ORDERING ASSESSMENTS FOR UNPAID FEES FOR 2023 ORDINANCE VIOLATIONS
BY THE DEXTER CITY COUNCIL**

WHEREAS, a hearing was held on January 8, 2024 at which time all persons desiring to be heard were given an opportunity to be heard thereon;

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF DEXTER, MINNESOTA: On a motion by O'Connor and a second by Taylor that the past due amounts for unpaid fees and including processing fees will be certified to the Mower County Recorder's office as unpaid and placed onto their taxes as a special assessment over a period of 2 years with the interest rate of 5.25%

<u>Parcel No.</u>	<u>Owner</u>	<u>Property Description</u>	<u>Assessment Amount</u>
23.005.0670	Gary Keim	Village 13-103-16	\$148.00
23.005.0490	Gary Keim	Village 13-103-16	\$148.00
23.005.0260 Outlot 31 & 32	Tim Gordon	Village 13-103-16	\$296.00
23.001.0160	Greg Chapek	Lots 33 & 34 Original Village	\$296.00

Delinquent water bills were reviewed. Motion by Taylor and second by O'Connor to send shut-off notices to the following accounts: Leon Holst; Danielle Mork and Cory Tangen. All yeas. Motion carried.

Council discussed the new ESST law. Council advised clerk to visit with the city auditors for advice on the law and what, if any, type of policy needs to be drawn up.

Motion by O'Connor and second by Taylor to adjourn the meeting. All yeas. Motion carried.

Meeting adjourned.

Natalie Carroll
Clerk

