

**City of Dexter  
Minutes  
May 6, 2024**

The regular meeting of the Dexter City Council was held on Monday, May 6, 2024 at 7:00 p.m. at the Dexter city hall. Council members present: Mayor Justin Forthun and council members Casey Erwin, Tim Taylor, Diane O'Connor and Christian Padilla. Others present: Cathy Braaten, Matt Rahlf, 3 members of the Southland Community Foundation, Gary Schroeder and Natalie Carroll.

Mayor Forthun brought the meeting to order at 7:00 p.m.

Three members of the Southland Community Foundation attended the meeting to explain the mission of their Foundation which is to provide financial support for programs and activities that enhance the Southland community. The Foundation feels that by investing in the community through financial assistance that they can create a lasting impact and promote a positive change in the community. To contact the Foundation email them at [southlandcommunityfoundation@gmail.com](mailto:southlandcommunityfoundation@gmail.com) or visit their website at <https://smifoundation.org/southland/>. The council thanked them for the information and their willingness to promote a positive change.

Cathy Braaten attended the meeting to ask council to clean out the culvert on her property. Council asked Schroeder to clean it out.

Matt Rahlf attended the meeting in regards to his application for a Conditional Use Permit. Rahlf asked to have one of the conditions changed to allow for 2 permanent campers on one site in the original mobile home park. Condition #8 of the proposed permit states that "No temporary dwelling, including campers, will be allowed in the mobile home park." Following discussion Motion by Erwin to amend Condition #8 to allow for 2 permanent camp sites, on Lot H of the original Mobile home park only. Motion second by Taylor. All yeas. Motion carried.

Council discussed taking action on the Conditional Use Permit request to allow for the expansion of the mobile home park. Clerk stated that the city is waiting to hear back from the attorney on the review of the utility easement that was provided by Rahlf. Motion by O'Connor and second by Padilla to approve Conditional Use Permit #01-24 providing that any recommendations or request that the city attorney have regarding the utility easement be met by Rahlf prior to the Conditional Use Permit being issued by the city clerk. All yeas. Motion carried. Rahlf paid the CUP fee of \$300.00 to the clerk.

Motion by Erwin and second by Taylor to approve the April financial statements and minutes and to pay the May bills as presented. All yeas. Motion carried.

Employee's salaries were discussed. Motion by O'Connor and second by Padilla to authorize a pay increase to Natalie Carroll of 3% and a pay increase to Gary Schroder of 2%. Increase to be based on their 2023 gross wages and effective immediately. All yeas. Motion carried.

Council discussed properties in town that were blighted and in violation of the Grass and Weeds ordinance. Erwin suggested waiting another week before sending out notices due to wet conditions. Motion by O'Connor and second by Erwin to authorize the city clerk to issue notices per Mayor Forthun's direction. All yeas. Motion carried.

Council discussed a dead tree limb that is overhanging on the sidewalk and considered to be a public hazard. Motion by Erwin and second by Taylor to approve sending a letter of violation to the property owner. All yeas. Motion carried. Clerk to issue a letter of violation to the property owner asking that the limb be removed immediately due to public hazard and if the limb is not removed immediately that the city will have the limb removed and bill the property owner for the expense per the city's ordinance.

Forthun presented an estimate from M&M Construction to have an asphalt patch repaired on Pleasant Street. Council agreed to authorize M&M Construction to do the asphalt repair.

Forthun encouraged council to think about what they would like to have done on Pleasant Street regarding the proposed street reconstruction.

Motion by O'Connor and second by Erwin to adjourn the meeting. All yeas. Motion carried.

Meeting adjourned.

Natalie Carroll  
Clerk